

MINUTES  
WORK SESSION AND MEETING OF THE  
FORT MYERS BEACH BOARD OF FIRE COMMISSIONERS  
TIME: 10:00 AM  
DATE: March 7, 2017  
PLACE: 3043 Estero Boulevard, Station 31 – Training Room  
Fort Myers Beach, Florida 33931

IN ATTENDANCE: Chairwoman Morris, Vice-Chairman Schindler, Sec./Treasurer Raymond, Commissioner Fleming, Commissioner Wood, Fire Chief Matthew Love, District members and members of the public.

**1. Meeting Called to Order**

**2. Pledge of Allegiance**

**3. Adoption of Agenda**

Chairwoman Morris called for a motion to adopt the agenda. Commissioner Fleming requested that item 8A be removed from the agenda. Vice-Chairman Schindler made a motion to adopt the amended agenda. Commissioner Wood seconded.

Motion approved unanimously 5 – 0

**4. February 21, 2017 Work Session Meeting and Regular Meeting Minutes [Discussion/Approval]**

Chairwoman Morris called for a motion to approve the February 21, 2017 meeting minutes. Commissioner Fleming made a motion to approve the February 21, 2017 meeting minutes. Sec./Treasurer Raymond seconded.

Motion approved unanimously 5 – 0

**5. Restate Agenda Items [Information]**

**6. Public Input on Agenda Items**

**7. Old Business**

**A. Fire Chief Annual Evaluation Process [Discussion/Approval]**

Following discussion, Chairwoman Morris called for a motion to approve a salary increase and a bonus for Fire Chief. Vice-Chairman Schindler made the motion to approve a five and a half percent (5.5%) increase in the Fire Chief's salary with an additional bonus. Sec./Treasurer Raymond seconded.

Motion approved unanimously 4 – 1

Aye – Morris

Aye – Schindler

Aye – Raymond

Aye – Fleming

Nay – Wood

Chairwoman Morris called for a motion to approve a ten-thousand (\$10,000) dollar bonus for the Fire Chief. Vice-Chairman Schindler made a motion to

approve the ten-thousand) \$10,000 bonus for the Fire Chief as of the contract anniversary. Sec./Treasurer Raymond seconded.  
Motion approved unanimously 5 – 0.

## **8. New Business**

### **A. Water Resource Needs [Information/Discussion]**

*(Removed)*

### **B. Fire Chief Appraisal Form Revision [Information/Discussion]**

The Board agreed to send appraisal form revisions to Chief Love.

### **C. 2017/2018 Budget Process Update [Information/Discussion]**

Chief Love stated the budget process began in January and that we are in the capital phase now. Chief Love provided a review and example of the Re-Capitalization and Sustainment Plan being used.

### **D. Updated Job Descriptions [Information/Discussion]**

Commissioner Fleming made a motion to approve the receptionist job description. Vice-Chairman Schindler seconded.

Motion approved unanimously.

The Board agreed to address the other job descriptions at the next meeting.

## **9. Reports from Union Representatives Districts 3 and 15**

## **10. Fire Chief Remarks [Information]**

Chief Love provided information on the following topics:

- Upcoming Board Retreat
- June FASD Conference
- Town Hall Chambers for Meetings
- Commissioners Business Card Information
- IT Information Update
- New Members (April/May)
- Upcoming Shrimp Festival Parade Information

## **11. Remarks of Commissioners**

Commissioner Fleming discussed the Fire Chief's evaluation.

Commissioner Wood discussed District walkthroughs.

Vice-Chairman Schindler stated he might have to leave the Board Retreat early.

## **12. Public Input**

*No public input was provided.*

## **13. Adjournment**

Meeting adjourned at 12:06 pm.