

## PROBATIONARY FIREFIGHTER

### FORT MYERS BEACH FIRE CONTROL DISTRICT

The position of Probationary Firefighter for Fort Myers Beach Fire Control District serves as a Probationary Firefighter for the organization and reports directly to their assigned Company Officer. The position is deemed non-exempt under the provisions of the Fair Labor Standards Act.

### SUMMARY DESCRIPTION

The position of Probationary Firefighter is appointed by the Fire Chief and is covered under the collective bargaining agreement. The Probationary Firefighter is responsible for providing fire suppression and control, fire prevention, emergency medical services, specialized rescue services and public information/education related to emergency services. The Probationary Firefighter ensures that the District is operated in accordance with all applicable laws and regulations.

### RESPONSIBILITIES

1. Probationary Firefighters are emergency service personnel who are first responders for Fire suppression and control and responds to emergency medical service requests as well as various types of other emergency incidents.
2. The Probationary Firefighter directs and supervises as needed, district volunteers and is subordinate to the Engineer, Company Officer, and Shift Commander.
3. Work assignments are determined by the Company Officer.
4. Responsible for maintaining training and development of firefighting standards, emergency medical services, technical rescue, and disaster preparedness.
5. Responsible for satisfactory performance measures and evaluations by District designee.
6. Responsible for understanding and complying with all applicable rules, regulations, laws, and standards by appropriate jurisdiction.
7. Responsible for reporting violations of applicable rules, regulations, laws, and standards to appropriate supervisor.
8. Responsible for filing official District reports including, but not limited to, fire reports, ICS reports, patient care reports, and assist in other reports as directed by supervisor.
9. Records and maintains written records of all personnel actions.
10. Responsible for identifying training needs, equipment needs, and continuing education relevant to maintaining the Probationary Firefighter role.
11. Responsible for providing fire suppression and control, fire prevention and emergency rescue and emergency medical services established by written standard operating guidelines and emergency medical services protocols within the Fort Myers Beach Fire Control District.
12. Works under the direct supervision of the Company Officer in the command structure of the shift to which he/she is assigned.

13. In the absence of an officer, the Probationary Firefighter has latitude to exercise independent judgment, personal initiative and leadership in assigned duties within the guidelines of department policies, rules and regulations, and applicable laws.
14. Responsible for all actions taken during the assigned tour of duty and/or assignment given. Work is evaluated through periodic conferences and based upon the attainment of objectives and the clarity of written and oral reports.
15. The Probationary Firefighter assists Company Officer and the Engineer in carrying out all department policies, rules and regulations, and standard operating guidelines (SOG's).
16. The Probationary Firefighter may serve as the initial Incident Commander on scene until relieved by a ranking officer and is responsible for taking command of emergency situations until such time as a higher-ranking officer may arrive.
17. Responsible for ensuring appropriate procedural actions including procedures in quarters, travel to and from incidents, and at fire and/or emergency rescue scenes.
18. Responsible for satisfactorily inspecting stations and equipment for proper appearance and condition. Subject to perform drills or instruction in emergency medicine and firefighting methods.
19. Responsible for the safe and efficient operation of all equipment and apparatus assigned to him/her. May initiate repairs to equipment and apparatus according to department procedures.
20. Responds to all fire alarms and other emergencies and, as a working member of his or her shift, performs all physical and manual tasks as the situation may require. Will assume command as appropriate to achieve prompt and expeditious control of a situation until relieved by an officer of higher rank.
21. Responsible for station cleanliness and the checking and readiness of tools, equipment, stations, and all areas assigned.
22. Participates in seminars, conferences, and training courses to keep abreast of technological advancements in firefighting, emergency medical services and rescue activities as required.
23. May provide recommendations to officers regarding new equipment purchase, in house training sessions, schooling seminary, and any other areas as requested by the Company Officer, Fire Marshal, or Medical Officer.
24. Responsible for accurate and complete paperwork assigned including but not limited to: fire reports, medical reports, daily journal log entries, vehicle check sheets, supply requests, injury reports, and accident reports.
25. Responds in a timely fashion when called back to duty when the Chief or his designee declare a state of emergency exists.
26. Represents the department in a dignified manner by being well groomed, courteous and tactful in all interactions with, or assisting, the public and other agencies.
27. Performs other related duties as required.

## QUALIFICATION REQUIREMENTS

1. Pass a written and a practical assessment prescribed by the Department.
2. Meet the requirements of State Fire Minimum Standards, F.S. 633.
3. Hold a valid motor vehicle license in accordance with the State Statute.
4. Hold a high school diploma or a State recognized equivalent.
5. Hold a State Paramedic or EMT license and credentials.
6. State of Florida EVOC Course
7. Demonstrate ability to communicate effectively both orally and in writing.

## EDUCATION REQUIREMENTS

- Complete Continual Educational units as required by the State.
- Incident Command System: IS100, IS200, IS700, IS800, IS 701, IS702, IS703, IS704.
- Water Rescue Awareness or Operation by FMBFD
- Wildland Firefighting: S130, L180, S190
- Hazardous Materials Awareness and/or Operations and/or Technician<sup>†</sup>
- Confined Space Awareness and/or Operations and/or Technician<sup>†</sup>
- Trench Rescue Awareness and/or Operations and/or Technician<sup>†</sup>
- Rope Rescue Awareness and/or Operations and/or Technician<sup>†</sup>
- (†2 of 4 disciplines required)

## GENERAL KNOWLEDGE

Applicable Laws and Regulations  
Collective Bargaining  
Personnel Management  
Strategy and Tactics

Leadership  
Electronic and Computer Software  
Disaster Management  
Fire and Emergency Medical Needs

## EXPERIENCE REQUIREMENT

NONE

## PHYSICAL REQUIREMENTS

The Probationary Firefighter is subject to special risks involving response to and operations at emergency scenes. The individual must be sufficiently fit to safely perform the emergency job duties that are associated with the position. Specific requirements include, but are not limited to, meeting Florida Minimum Standard for Firefighter, the physical ability to work while wearing protective equipment, including self-contained breathing apparatus.

### MENTAL REQUIREMENTS

In his/her capacity as Probationary Firefighter of the District, responsible for providing emergency services and following directions from supervisor in all activities of the District at emergency scene, the Probationary Firefighter must be capable of functioning in a work environment with a high level of mental stress and pressures.

### ENVIRONMENTAL REQUIREMENTS

The Probationary Firefighter principally works in performing emergency response duties. During these occasions, the Probationary Firefighter may be exposed to hazardous environmental conditions, including, but not limited to, extreme heat, smoke, and toxic gases.

### SUMMARY CLAUSE

The duties and responsibilities listed in this document are intended only as illustrations of the various duties to be performed, and are not all inclusive. The omission of other specific duties does not exclude those duties from being performed by the Probationary Firefighter if the tasks are similar, related, or a logical assignment to the position. This position description does not constitute an employment contract between the District and the Probationary Firefighter and is subject to change at the discretion of the Fire Chief.