

MINUTES  
WORK SESSION AND MEETING OF THE  
FORT MYERS BEACH BOARD OF FIRE COMMISSIONERS  
TIME: 4:00 PM  
DATE: August 15, 2017  
PLACE: 2755 Estero Boulevard – Public Library  
Fort Myers Beach, Florida 33931

IN ATTENDANCE: Secretary/Treasurer Raymond, Commissioner Fleming, Commissioner Wood, Fire Chief Love, District members and members of the public.

Absent: Vice-Chairman Schindler

Late Arrival: Chair Woman Morris (arrived at 4:08 pm)

**1. Meeting Called to Order**

**2. Pledge of Allegiance**

**3. Adoption of Agenda**

Fire Chief Love proposed adding item 6A as Treasurer’s Report, 6B as Chief’s Report, and 6C as Attorney Report from the following meeting’s agenda.

**4. July 18, 2017 Regular Monthly Meeting Minutes [Discussion/Approval]**

Secretary/Treasurer Raymond called for a motion to approve the July 18, 2017 meeting minutes. Commissioner Fleming made a motion to approve the July 18, 2017 meeting minutes. Commissioner Wood seconded.

Motion approved unanimously 3 – 0.

**5. Restate Agenda Items**

**6. Public Input on Agenda Items**

**A. Treasurer’s Report**

Chairwoman Morris requested Secretary/Treasurer Raymond to read the Treasurer’s report for July 2017.

Secretary/Treasurer Raymond reviewed the summary of bank and investment account activities for month ending July 31, 2017.

1. July 31, 2017 Department Checks #43151 through #43236 for a total of \$200,468.53 [Discussion/Approval]

Chairwoman Morris called for a motion to approve the July 2017 Treasurer’s report. Commissioner Fleming made a motion to approve the report and department checks for July 2017.

Motion approved unanimously 4 – 0.

**B. Chief’s Report**

Chief Love highlighted items on the Chief’s report, as well as:

- Board of Fire Commissioner Policy Manual update
- Exhaust System at Fire Station 32
- Florida Retirement System Audit
- New audit firm update
- Fire Station 31 Assessment

### **C. Attorney Report**

*No reports*

## **7. Old Business**

### **A. 2017/2018 Fiscal Year Budget Updates [Information/Discussion]**

Chief Love gave an update on personnel services, liability insurance, and building improvements.

### **B. September 5, 2017 Work Session and Meeting [Information/Discussion]**

The Board and Chief Love discussed the attendance for the upcoming Board Work Session Meeting. Commissioner Wood made a motion to cancel the September 5, 2017 Work Session and Meeting. Secretary/Treasurer Raymond seconded. Motion approved unanimously 4 – 0.

## **8. New Business**

### **A. Florida Association of Special Districts (FASD) October Conference Attendance [Information/Discussion]**

The Board and Chief Love discussed the upcoming FASD conference. Chairwoman Morris called for a motion to approve that Commissioner Fleming attend the conference. Commissioner Wood made a motion to approve that Commissioner Fleming be able to attend the FASD conference in October. Secretary/Treasurer Raymond seconded.

Motion approved unanimously 4 – 0.

### **B. Commissioner Identification Cards [Information/Discussion]**

The Board and Chief Love discussed the options and purpose of identification cards for Commissioners. Commissioner Wood recommended that we create cards in house to match employee identification cards. The Board agreed with Commissioner Wood's recommendation.

## **9. Reports from Union Representatives Districts 3 and 15**

*No Reports*

## **10. Remarks of Commissioners**

Commissioner Wood stated that he is looking forward to meeting our new Operations Chief Scott Wirth and that he appreciates the hiring process.

Secretary/Treasurer Raymond apologized for missing the Emergency Operations Center Tour.

Chairwoman Morris stated that she is excited about the new Operations Chief and she hopes our Firefighters are too.

**11. Public Input**

Fort Myers Beach resident John Pohland discussed the forty members of the Community Emergency Response Team (CERT) being trained and re-trained as well as their skills and roles in emergency situations.

**12. Adjournment**

Meeting adjourned at 4:56 pm.