

# **FORT MYERS BEACH FIRE CONTROL DISTRICT**

**NOVEMBER 30, 2018  
BOARD OF FIRE COMMISSIONERS  
SPECIAL MEETING**



# **MATERIALS**



# FORT MYERS BEACH FIRE CONTROL DISTRICT

## BOARD OF FIRE COMMISSIONERS SPECIAL MEETING

### AGENDA

**NOVEMBER 30, 2018 9:30 AM**

2755 ESTERO BOULEVARD, FORT MYERS BEACH PUBLIC LIBRARY  
FORT MYERS BEACH, FLORIDA 33931

#### **BOARD OF FIRE COMMISSIONERS**

BOB RAYMOND  
SECRETARY/TREASURER

RON FLEMING  
FIRE COMMISSIONER

LARRY WOOD  
FIRE COMMISSIONER

JACKI LISZAK  
FIRE COMMISSIONER

JOHN BENNETT  
FIRE COMMISSIONER

**FIRE CHIEF**  
MATTHEW R. LOVE

1. Meeting Called to Order
2. Pledge of Allegiance
3. Adoption of Agenda [Discussion/Approval]
4. November 13, 2018 Work Session & Meeting Minutes [Discussion/Approval]
5. Restate Agenda Items [Information]
6. Public Input on Agenda Items
7. New Business
  - A. Swearing-In of New Commissioners
    - a. Seat 3: Jacki Liszak
    - b. Seat 5: John Bennett
  - B. Appointment of Officers [Discussion/Approval]
  - C. Swearing-In of Re-Elected Commissioners
    - a. Seat 1: Robert Raymond
  - D. Future Work Session & Meeting Items [Discussion]
8. Reports from IAFF Union Representatives Districts 3 and 15 [Information]
9. Fire Chief Remarks [Information/Discussion]
10. Commissioners Remarks [Information]
11. Public Input
12. Adjournment

**DRAFT MINUTES**  
**WORK SESSION AND MEETING OF THE**  
**FORT MYERS BEACH FIRE CONTROL DISTRICT**  
**BOARD OF FIRE COMMISSIONERS**

TIME: 9:30 AM

DATE: November 13, 2018

PLACE: 2755 Estero Boulevard – Public Library  
Fort Myers Beach, Florida 33931

IN ATTENDANCE: Chairwoman Morris, Vice-Chairman Schindler, Commissioner Wood, Commissioner Fleming, Fire Chief Love, District members and members of the public.

Absent: Secretary/Treasurer Raymond

**1. Meeting Called to Order**

**2. Pledge of Allegiance**

**Additional Information:**

Commissioner Fleming requested a moment of silence for the victims of the California fires. Chairwoman Morris welcomed the new Commissioners (in the audience).

**3. Adoption of Agenda**

Chairwoman Morris called for a motion to approve the agenda. Commissioner Fleming made a motion to approve the agenda. Vice-Chairman Schindler seconded. Motion was approved unanimously 4 – 0.

**4. October 16, 2018 Regular Monthly Meeting Minutes [Discussion/Approval]**

Chairwoman Morris called for a motion to approve the October 16, 2018 meeting minutes. Vice-Chairman Schindler made a motion to approve the October 16, 2018 meeting minutes. Commissioner Wood seconded. Motion approved unanimously 4 – 0.

**5. Restate Agenda Items**

**6. Public Input on Agenda Items**

*No public input was provided*

**Additional Report – Attorney Report**

Chairwoman Morris reported that there is a Summary Judgement in the Darren White case scheduled for Thursday.

**7. Presentation: 2018 Water Safety Symposium**

*Executive Assistant Fire Chief Ron Martin [Information]*

Chief Martin provided an overview of the recent symposium.

**8. Old Business**

A. Board of Commissioners Policy Manual Updates – Policy/Handbook Separation [Information/Discussion]

Chief Love provided the draft policy changes to the Board. Commissioner Fleming made a motion to approve one (1) through five (5) under the recommended motions. Chief Love identified that item five (5) was a resolution. The Board agreed to approve one (1) through four (4) of the recommended motion as five (5) was a Resolution that was required to be read into the record. Commissioner Wood seconded. Motion approved unanimously 4 – 0.

Chairwoman Morris read the resolution for the record. Chairwoman Morris called for a motion to approve resolution 2018-08. Vice-Chairman Schindler made the motion and Commissioner Fleming seconded. Chairwoman Morris called for a roll call vote to approve Resolution 2018-08.

Commissioner Carol Morris	Aye
Commissioner Theodore Schindler II	Aye
Commissioner Bob Raymond	Absent
Commissioner Ron Fleming	Aye
Commissioner Larry Wood	Aye

B. 2019 Board of Commissioner Meeting Dates Correction [Discussion/Approval]

Chairwoman Morris asked how approving these dates would affect the new Commissioners if changes needed to be made. Chief Love stated that changes can be made at the next meeting before posting. Chairwoman Morris called for a motion to approve the corrected meeting dates. Commissioner Wood made a motion to approve the amended and attached 2019 Board of Fire Commissioner Regular Meeting Schedule. Commissioner Fleming seconded. Motion approved unanimously 4 – 0.

**9. New Business**

A. Retreat Preparation: Attorney Questions [Discussion]

The Board discussed items they would like to add for the upcoming retreat. The Board agreed that any additional questions or topics that the Board would like to add should be sent to Chief Love. Chief Love stated that the best date for the retreat is January 14<sup>th</sup>.

B. Board of Commissioners Policy Manual Updates – Uniform [Discussion]

The Board and Chief Love discussed uniform options and what other District’s Commissioners wear. The Board discussed whether this topic should be voted on now or at a future meeting. Chairwoman Morris made a motion that the polo shirts be worn for work session meetings and the fishing shirts be worn at the formal board meetings. Commissioner Fleming seconded. Motion approved unanimously 4 – 0. Staff was directed to add this item to the Board Handbook.

C. Estero Island Taxpayers Association October Meeting Comments  
[Information/Discussion]

The Board discussed the comments made by Commissioner Fleming at the last Estero Island Taxpayers Association Meeting and whether there should be a sanction brought against him for the comments that were made at the meeting. Vice-Chairman Schindler made a motion for a sanction against Commissioner Fleming. Chairwoman Morris seconded. The Board continued to discuss whether a sanction was necessary.

Sanction: The Fort Myers Beach Fire Control District Board of Fire Commissioners has agreed by majority vote to sanction Commissioner Ron Fleming for comments made in conflict with Board Policy relating to representing the Board without approval to do so.

Chairwoman Morris called for a vote and stated that Commissioner Fleming cannot vote, as it is a conflict of interest. Motion approved 2 – 1.

Chairwoman Morris	Aye
Vice-Chairman Schindler	Aye
Commissioner Wood	Nay

D. District Charter, Statutes, Boundaries, and Legal Responsibilities Regarding Water Incident Response [Discussion]

Commissioner Fleming requested a copy of the District's Charter. The Board discussed statutes that relieve us of our legal responsibilities regarding water incident response. Chairwoman Morris requested that this item be added to the agenda for the upcoming retreat. The Board also discussed whether purchasing a rescue boat occurred in past meetings.

E. Budget Amendments for 2017/2018 [Discussion/Approval]

Chief Love discussed the purpose of the budget amendments for 2017/2018. Commissioner Wood made a motion to adopt the budget amendments one (1) through six (6) as provided in the packet. Commissioner Fleming seconded. Motion approved unanimously 4 – 0.

F. Vehicle Procurement [Discussion/Approval]

Chief Love gave a summary and reviewed details of the vehicle procurement process. Chairwoman Morris called for a motion to approve the procurement of the vehicles. Vice-Chairman Schindler made a motion to approve the purchase of the two (2) light/medium vehicles as stated in the packet. Commissioner Wood seconded. Motion approved unanimously 4 – 0.

G. December Meeting Planning [Discussion]

Chief Love stated this was added to discuss meeting date options to meet the Swearing-In requirements. Commissioner Fleming requested that the December meeting be moved forward to November to accommodate the new Commissioners schedules. Chief Love stated that November 30<sup>th</sup> is the date that fits best. Chairwoman Morris called for a motion. Commissioner Fleming made a motion to move the December 4<sup>th</sup> meeting to November 30<sup>th</sup>. Commissioner Wood seconded. Motion approved unanimously 4 – 0.

## **10. Reports from IAFF Union Representatives Districts 3 and 15 [Information]**

*No reports were provided*

## **11. Fire Chief Remarks [Information/Discussion]**

- Chief Love stated that call volume is increasing
- Thanked everyone who participated and attended the Water Safety Symposium
- Identified funds received back from the Tax Collector
- Thanked Patty Coram for her service
- Provided special “thanks” to outgoing Commissioners
- Reminded all of the upcoming Swearing-In Ceremony

## **12. Commissioner Remarks [Information]**

Commissioner Fleming discussed the comments and actions of the meeting. Commissioner Fleming stated that he would file an appeal with our Attorney regarding the sanction. Commissioner Fleming welcomed the two new Commissioner Elects and stated that he is looking forward to the District moving forward.

Commissioner Wood welcomed the new Commissioners and thanked the outgoing Commissioners for their years of service and support of the District.

Vice-Chairman Schindler gave a bio of the major events of his life and his experiences as a Commissioner. Vice-Chairman Schindler offered some advice to the new Commissioners. Vice-Chairman discussed his disappointment in the lack of support from the Union.

Chairwoman Morris discussed her experience as a Commissioner. Chairwoman Morris thanked the staff and Chief Love for their work. Chairwoman Morris discussed her disappointment in the lack of support from the Union. Chairwoman Morris wished the new Commissioners luck and stated that she hopes they stay on the right path. Chairwoman Morris discussed her concerns with Commissioner Fleming’s behavior.

## **13. Public Input**

*No public input was provided*

## **14. Adjournment**

11:09 am

**FORT MYERS BEACH  
FIRE CONTROL DISTRICT**

**BOARD OF FIRE COMMISSIONERS  
SPECIAL MEETING**

**NEW BUSINESS  
MATERIALS**



# FORT MYERS BEACH FIRE CONTROL DISTRICT

## BOARD OF FIRE COMMISSIONERS MEETING

### “Blue Sheet” AGENDA ITEM INFORMATION

**AGENDA CATEGORY:** New Business ITEM 7A  
**AGENDA ITEM:** Swearing-In of New Commissioners  
**SUBJECT:** Providing the Oath of Office to Elected Commissioners  
**OTHER:** N/A

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**ACTION**  
N/A

#### **PURPOSE**

Swear-in each newly elected commissioner by providing the Oath of Office in compliance with Florida State Statute.

#### **HISTORY**

Reference:

*“Each member shall, upon assuming office, take and subscribe to the oath of office prescribed by s. 5(b), Art. II of the State Constitution and s. 876.05.”*

To accommodate for the swearing-in and management of this meeting, Seat 3 (Jacki Liszak) and Seat 5 (John Bennett) will be sworn-in by the sitting Secretary Treasure in the absence of the Chair and Vice Chair positions.

Following this swearing-in, Officers of the Board will be appointed (Item 7(B)).

Following the appointment of Officers, Seat 1 (Robert Raymond) will be sworn-in by the Chair or Vice Chair (ITEM 7(C)).





# FORT MYERS BEACH FIRE CONTROL DISTRICT

## BOARD OF FIRE COMMISSIONERS MEETING

### “Blue Sheet” AGENDA ITEM INFORMATION

**AGENDA CATEGORY:** New Business **ITEM 7B**  
**AGENDA ITEM:** Appointment of Officers  
**SUBJECT:** Election of Board Officers Following the Election Cycle  
**OTHER:** N/A

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**ACTION**  
[\[Discussion/Approval\]](#)

**PURPOSE**  
Appoint new Officers of the Board (Chair, Vice Chair, and Secretary/Treasurer) following the recent election cycle and in compliance with Board Policy.

**HISTORY**  
Florida Statue Reference:  
*“Annually, within 60 days after the newly elected members have taken office, the board shall organize by electing from its members a chair, vice-chair, a secretary, and a treasurer. The positions of secretary and treasurer may be held by one member.” (Statute 191.005, (3))*

**RECOMMENDATION**  
Staff recommends the Board nominate and appoint new Officers.

**RECOMMENDED NOMINATION**  
“I nominate \_\_\_\_\_ for the office of \_\_\_\_\_”



# FORT MYERS BEACH FIRE CONTROL DISTRICT

## BOARD OF FIRE COMMISSIONERS MEETING

### “Blue Sheet” AGENDA ITEM INFORMATION

**AGENDA CATEGORY:** New Business ITEM 7C  
**AGENDA ITEM:** Swearing-In of Re-Elected Commissioners  
**SUBJECT:** Providing the Oath of Office to Re-Elected Commissioners  
**OTHER:** N/A

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#### **ACTION**

N/A

#### **PURPOSE**

Swear-in re-elected commissioner by providing the Oath of Office in compliance with Florida State Statute.

#### **HISTORY**

Reference:

*“Each member shall, upon assuming office, take and subscribe to the oath of office prescribed by s. 5(b), Art. II of the State Constitution and s. 876.05.”*

To accommodate for the swearing-in and management of this meeting, Seat 3 (Jacki Liszak) and Seat 5 (John Bennett) will be sworn-in by the sitting Secretary Treasure in the absence of the Chair and Vice Chair positions.

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**Following the appointment of Officers, Seat 1 (Robert Raymond) will be sworn-in by the Chair or Vice Chair (ITEM 7(C)).**



**FORT MYERS BEACH FIRE CONTROL DISTRICT**  
**BOARD OF FIRE COMMISSIONERS MEETING**  
**“Blue Sheet” AGENDA ITEM INFORMATION**

**AGENDA CATEGORY:** New Business **ITEM 7D**  
**AGENDA ITEM:** Future Work Session & Meeting Items  
**SUBJECT:**  
**OTHER:** Added by Commissioner Fleming

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**ACTION**  
[\[Discussion\]](#)

**PURPOSE**  
This item was added by Commissioner Fleming to solicit input from the Board as to topics they would like discussed in the future.