

# **FORT MYERS BEACH FIRE CONTROL DISTRICT**

**SEPTEMBER 25, 2019  
BOARD OF FIRE COMMISSIONERS  
REGULAR MONTHLY MEETING**



# **MATERIALS**



# FORT MYERS BEACH FIRE CONTROL DISTRICT

## BOARD OF FIRE COMMISSIONERS REGULAR MONTHLY MEETING

### AGENDA

SEPTEMBER 25, 2019 6:00 PM

2525 ESTERO BOULEVARD, FORT MYERS BEACH TOWN HALL  
FORT MYERS BEACH, FLORIDA 33931

#### BOARD OF FIRE COMMISSIONERS

LARRY WOOD  
CHAIR

RONALD P. FLEMING  
VICE-CHAIR

BOB RAYMOND  
SECRETARY/TREASURER

JACKI LISZAK  
FIRE COMMISSIONER

JOHN BENNETT  
FIRE COMMISSIONER

**FIRE CHIEF**  
MATTHEW R. LOVE

1. Meeting Called to Order
2. Pledge of Allegiance
3. Adoption of Agenda [Discussion/Approval]
4. Restate Agenda Items [Information]
5. Consent Agenda [Approval]  
*Items listed are considered routine and action will be taken by one motion; if a Commissioner desires discussion, the specific item will be removed during the Adoption of the Agenda, and considered separately.*
  - A. August 28, 2019 Regular Meeting Minutes
  - B. August 31, 2019 Department Checks #45266 through #45340 for a total of \$225,005.07
  - C. Surplus Capital Assets (List 2019-01)
6. Fire Chiefs Report [Information]
7. Public Input on Agenda Items
8. Unfinished Business  
*No unfinished business*
9. New Business  
*No new business*
10. Report from IAFF Union Representative Districts 15 [Information]
11. Public Input
12. Fire Chief Remarks [Information/Discussion]
13. Commissioners Remarks [Information]
14. Adjournment

**DRAFT MINUTES**  
REGULAR MONTHLY MEETING OF THE  
FORT MYERS BEACH FIRE CONTROL DISTRICT  
BOARD OF COMMISSIONERS  
TIME: 6:00 PM  
DATE: August 28, 2019  
PLACE: 2525 Estero Boulevard – Town Hall  
Fort Myers Beach, Florida 33931

IN ATTENDANCE: Vice-Chairman Fleming, Secretary/Treasurer Raymond, Commissioner Lyszak, Commissioner Bennett, Fire Chief Love, District members and members of the public.

Absent: Chairman Wood

1. **Meeting Called to Order**

2. **Pledge of Allegiance**

3. **Adoption of the Agenda [Discussion/Approval]**

Vice-Chairman Fleming called for a motion to adopt the agenda. Commissioner Lyszak made a motion to adopt the agenda. Commissioner Bennett seconded.  
No changes or additions to the agenda.

4. **Restate Agenda Items [Information]**

5. **Presentation: Executive Fire Officer Graduates – Executive Assistant Fire Chief Ron Martin & Assistant Chief Vincent DiCristofalo**

Chief Love presented Executive Assistant Fire Chief Ron Martin and Assistant Chief Vincent DiCristofalo with their diplomas from the National Fire Academy and congratulated them on their accomplishment. Vice-Chairman Fleming congratulated Chief Martin and Chief DiCristofalo for graduating from the Executive Fire Officer Program.

6. **Consent Agenda [Approval]**

*Items listed are considered routine and action will be taken by one motion; if a Commissioner desires discussion, the specific item will be removed during the Adoption of the Agenda, and considered separately.*

A. August 14, 2019 Work Session & Meeting Minutes

B. July 31, 2019 Department Checks #45163 through #45265 for a total of \$316,600.22

Vice-Chairman Fleming called for a motion to approve the Consent Agenda.  
Secretary/Treasurer Raymond made a motion to approve the consent agenda.  
Commissioner Bennett seconded.

**7. Fire Chiefs Report [Information]**

Chief Love highlighted items on the Chief's report as well as provided the Board with an updated copy of the Board Policy.

**8. Public Input on Agenda Items**

*No public input was provided*

**9. Unfinished Business**

*No unfinished business*

**10. New Business**

*No new business*

**11. Report from IAFF Union Representative District 15 [Information]**

District Vice President (DVP) Lamb congratulated Executive Assistant Fire Chief Martin and Assistant Chief DiCristofalo on achieving their Executive Fire Officer Designation. DVP Lamb reported the tentative dates for the upcoming Spirit of Holidays events. DVP Lamb stated that the calendars are going to print very soon and he looks forward to raising money for the Beach Kids Foundation. DVP Lamb reported that negotiations continue between District 15 and FMBFD.

**12. Public Input**

*No public input was provided*

**13. Fire Chief Remarks[Information/Discussion]**

*No additional remarks*

**14. Commissioners Remarks**

Commissioner Liszak thanked Deputy Fire Marshal Jennifer Campbell for attending the Water Safety Symposium meeting. Commissioner Liszak thanked Chief Love and Beach Water for responding quickly to what she thought was a leaking fire hydrant. Commissioner Liszak asked about plans regarding Tropical Storm Dorian. Commissioner Liszak congratulated Executive Assistant Fire Chief Martin and Assistant Chief DiCristofalo.

Secretary/Treasurer Raymond asked what the dates were for the upcoming meetings. Secretary/Treasurer Raymond stated that he was impressed to see the administration staff having a "work day" at the office when he was in last week. Secretary/Treasurer Raymond congratulated Executive Assistant Fire Chief Ron Martin and Assistant Chief DiCristofalo.

Commissioner Bennett congratulated Executive Assistant Fire Chief Ron Martin and Assistant Chief DiCristofalo. Commissioner Bennett discussed preparations for the

storm and stated that our community should feel good about the services we are here to provide.

Vice-Chairman Fleming agreed with Commissioner Bennett's remarks regarding the storm. Vice-Chairman Fleming congratulated Executive Assistant Fire Chief Ron Martin and Assistant Chief DiCristofalo. Vice-Chairman Fleming thanked Chief Love for a very comprehensive report. Vice-Chairman Fleming stated that it is nice to see both Union representatives in attendance. Vice-Chairman Fleming reported that he stopped by the station last week to watch the training. Vice-Chairman Fleming congratulated Deputy Fire Marshal Jennifer Campbell on receiving the "Rock Star" Award. Vice-Chairman Fleming stated he doesn't believe the storm is coming our way, but we will be prepared if it does.

**15. Adjournment**

6:38 PM

DRAFT

# **FORT MYERS BEACH FIRE CONTROL DISTRICT**

**BOARD OF FIRE COMMISSIONERS  
REGULAR MONTHLY MEETING**

**CHIEFS REPORT  
MATERIALS**



# FORT MYERS BEACH FIRE DEPARTMENT

## OFFICE OF THE FIRE CHIEF

### Board of Fire Commissioners August 2019 Fire Chief Report

I hope everyone had a safe month as our summer season comes to an end!

In August, members of our team participated in the annual “School Slow Down” program to ensure the safety of our Beach Kids as they returned to school. This initiative is a great way to remind people of school zone safety and to slow down in school zones. Thank you to our members who participated in this even in the pouring rain!

We are very excited at how our Social Media launch went and how convenient it has been in delivering important information to our community. I would like to thank Life Safety and Support Services Assistant Amber Datko and Deputy Fire Marshal Jen Campbell for their efforts in getting our social media off to a running start and staying up on time sensitive information.

This month we pushed out a great deal of hurricane preparedness reminders and materials as we are approaching our more active part of hurricane season. We have added our new Fort Myers Beach Fire Department Hurricane Preparedness Guide to our website as well as sent it out through our “Scoop” publication and Social Media to assist our community in getting prepared.

At our last meeting, we celebrated Executive Fire Chief Ron Martin and Assistant Chief Vincent DiCristofalo for graduating the Executive Fire Officer Program. Please join me in congratulating them on this amazing achievement.

I wish everyone a safe September!

Matthew R. Love  
Fire Chief



## OPERATIONS BRANCH

*Operations Branch Supervisor-Executive Assistant Fire Chief Scott Wirth*

August was a busy month for the Operations Branch; much of the activity revolved around training this month beginning with an acquired structure. Acquired structures are buildings scheduled for demolition that provide opportunities for our Firefighters to train on several different basic firefighting skills such as:

- Carrying and deploying ladders
- Forcing entry into a locked building
- Searching for lost or trapped victims
- Deploying fire hoses and performing effective firefighting



We are always grateful when a building owner is willing to fit us into their demolition schedule; thank you so much to Joe Orlandini for providing the latest training opportunity. Mr. Orlandini was willing to place a two week delay on his demolition schedule to accommodate our training.

The Driver Engineer operates the fire apparatus and runs the fire pump at the scene of a fire. The pump operator must be capable of making hydraulic calculations in order to produce effective firefighting streams. This month, the Department retained an outside expert to teach a 45-hour course on Fire Service Hydraulics. Several FMBFD Firefighters attended this class, learning just one aspect of the Driver Engineer's duties and responsibilities. Great job by all those Firefighters working on their professional development!

Keeping with the Driver Operator theme, all members of the Department attended the refresher training on Emergency Vehicle Operators Course training. This training focuses on driving the fire trucks and rescue units through a closed driving course in order to test driving skills and retrain deficiencies in performance. Thanks to our in-house instructors, Battalion Chief Grow and Driver Engineer Gonzalez for their dedication to this program and the Department.

With two promotional tests coming up in September, candidates for both Lieutenant and Driver Engineer attended an orientation session to receive insight on the testing process and have their questions answered. Good luck to all our candidates on their upcoming promotional exams.

In August, there were two negotiation sessions between the District and IAFF Local 1826 District 15 members. The negotiations are progressing and both teams look forward to a final resolution in the near future.

Finally, we closed out the month focusing on hurricane readiness. As we all know, Hurricane Dorian came a little too close for comfort. Fortunately, we were spared the wrath of Hurricane Dorian; please join us in keeping those affected by this deadly storm in your thoughts and prayers. Three members of the Lee County Urban Search and Rescue (USAR) team were deployed to work with Miami-Dade's larger and highly-experienced USAR team. After pre-staging in Miami, the team was later relocated to Orlando as the storm moved north. Since Dorian stayed offshore in Florida, their search & rescue expertise was not required and they were released from their assignment after three days. Thank you to our USAR members for their dedication and commitment to this technical rescue team.

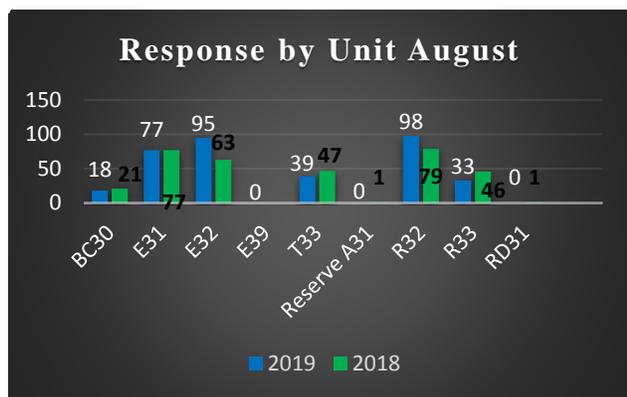


August 2019 Incidents: 209  
 Calendar Year 2019 Incidents: 2202  
 Average Emergent Incident Response Time: 4:57

2018 Comparison

187

2139



## AUGUST 2019



## TRAINING, EDUCATION & SAFETY

*Training Division Supervisor- Assistant Chief Vinny DiCristofalo*

This month we documented over 1,885 hours of Insurance Service Office (ISO) training. Regular monthly training continued in the areas of Target Hazard Walkthroughs and Standard Operating Policy.

FMBFD was fortunate to have been given access to a building slated for demolition. Utilizing this building, fire crews performed first due operations at a simulated structure fire allowing for evaluation of critical tasks at this type of incident. Performance was evaluated in the areas of:

- Command and control
- Scene size up
- Communications
- Ability to place the initial attack line in service
- Primary search and rescue



The building was also used to create a firefighter survival obstacle course. Firefighters navigated through the various obstacles including confined space, entanglement, wall breach, and Mayday communications. The goal of this training was to instill confidence in their skills, maintain situational awareness, and air management.

Annual Emergency Vehicle Operator refresher training was completed this month. This training consisted of a lecture and driving course in FMBFD fire and emergency medical response apparatus.

Company-level training included the topics of:

- Firefighter Health & Safety
- Personal Protective Equipment
- Water Supply
- Rescue & extrication
- Ground ladders
- Driver Engineer training (*roadway driving, engine and aerial training*)
- Fire hose and streams



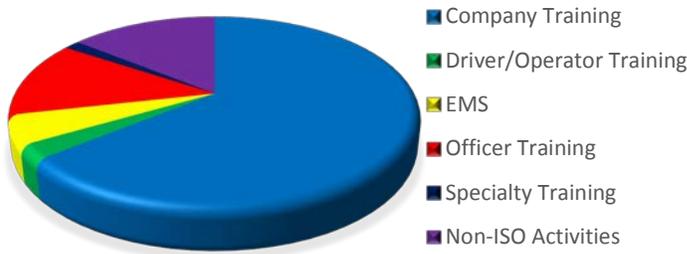
Eight of our firefighters completed Fire Service Hydraulics. This is the first of two classes required to test for the Florida Pump Operator certificate. Course material provides an understanding of the physics involved with moving water and theoretical methods for calculating loss of pressure and pump discharge pressures.

Probationary firefighters continued to work on skill development through completion of the assigned job performance requirements. These are completed under the supervision of the assigned Company Officer and the assistance of fellow team members.

All Chief Officers participated in our ongoing Chief Officer Development program. This year’s program centers around a book review and open discussion of the concepts presented in the text.

Training hours for August included:

### AUGUST TRAINING



August Training	
Company Training	1109
Driver/Operator Training	43
EMS	84
Officer Training	222
Special Training	26
Non-ISO Activities	245
<b>Grand Total</b>	<b>1729</b>

### EMERGENCY MEDICAL SERVICES (EMS)

*EMS Division Supervisor- Division Chief Randy Kraus*

In the month of August, the Division of Emergency Medical Service continued our Emergency Medical Technician (EMT) Credentialing Program for our five newly hired Firefighter/Paramedics, under the direction of our “Lead Paramedics” or Field Trainers.

Organizationally, we also reviewed “High Risk/ Low Frequency incidents” as the monthly topic. This training helped personnel understand the importance of constant training, and how the use of “job aids” and check-lists help us to provide the best care possible when facing these types of calls.

Our monthly in-service was dedicated to the Pediatric Patient population. Topics covered were the differences and similarities in adult patients as compared to pediatrics. We covered some of the concerns in medication administration differences from adults due to dosages being weight based. We highlighted the call types that we don’t often run (High Risk/Low Volume), and discussed treatment modalities. Finally, we highlighted how our “Handtevy” pediatric system will help us with some of these concerns moving forward. We will highlight our “Handtevy” pediatric system in next month’s report.



## SUPPORT BRANCH

*Support Branch Supervisor- Executive Assistant Fire Chief Ron Martin*

The month of August was a busy time for Life Safety and Support Services. Our Facilities and Logistics Manager has been managing several projects simultaneously, the first was a Department-wide outside uniform sizing for all personnel. This will make the process of keeping our team looking sharp easier. The second item has been the installations of several air conditioning units across three of our facilities. This month, we also completed a crucial key-access redundancy program, fire alarm maintenance and set up a new logistics distribution system for our Captain II's.

August Inspection Volume

Inspection Type	Number of Inspections
Fire Permits/Plan Review	70
Assembly Inspections	11
Apartment Inspections	17
Business Inspections	9
USE Permit Inspections	1
Mercantile Inspections	1
Ordinance Inspections	17
Boat Storage Inspections	1
Target Hazard Inspections	3
Code Consult	4
Citizen Complaints	1
Re-Inspection	90
<b>Total</b>	<b>225</b>

In the Life Safety Division, we have been working steadily on ordinance properties, scheduling the last of the original registrants. The Life Safety staff has also been involved in several meetings concerning the mandatory radio signal strength testing for our high-rise structures. Life Safety permits and plan review services continue to be steady; there have been several meetings with Town and County Officials as our role in building services continue to expand for the betterment of our community.

Finally, in August we experienced the real value of our social media interactions with Hurricane Dorian. We were able to calm nerves, communicate vital information, and answer questions concerning preparedness. At one point, some of our posts had as many as 1,500 views 2,500 shares.

## ADMINISTRATIVE BRANCH

*Administrative Branch Supervisor- Director Jane Thompson*

- As we approach the end of fiscal year 2018/2019, we look to begin the audit process. Ashley, Brown and Company Certified Public Accountants, our independent auditors, completed interim testing of disbursements in August. The remaining onsite audit procedures are scheduled for the first week of February.
- The Department sponsors a 457 deferred-compensation plan, similar to the private sector 401(k) plan. Our 457 Plan representative visited over the course of all three shifts, answering questions regarding the benefits of deferring compensation to a retirement account. It was exciting to see several of our newest members taking advantage of the plan.
- Members of administration attended the kick-off meeting with the company assisting the Department in filing the Public Emergency Medical Transport (PEMT) application. The Department received additional net revenues of \$73,400 in June of this year as a result of last year's filing. The Federal Medicaid Program implemented substantial changes in the application requirements for 2019/2020. As we work through the new program language, we are optimistic we can recapture a portion of the funds, bridging the gap between what Medicaid paid for patient services and our cost to provide those services.



## TEAM RECOGNITIONS

### July Service Anniversaries

Driver Engineer Jen Gordon      13 years

## UPCOMING EVENTS

- Board of Fire Commissioners Work Session & Meeting  
*Wednesday, October 9, 2019 at the Fort Myers Beach Public Library at 9:30 am*
  
- Board of Fire Commissioners Regular Monthly Meeting  
*Wednesday, October 23, 2019 at the Fort Myers Beach Town Hall 6:00 pm*

