

# **FORT MYERS BEACH FIRE CONTROL DISTRICT**

**MARCH 3, 2020  
BOARD OF FIRE COMMISSIONERS  
WORK SESSION & MEETING**



# **MATERIALS**



# FORT MYERS BEACH FIRE CONTROL DISTRICT

## BOARD OF FIRE COMMISSIONERS WORK SESSION & MEETING

### AGENDA

**MARCH 3, 2020**

**1:00 PM**

2755 ESTERO BOULEVARD, FORT MYERS BEACH PUBLIC LIBRARY  
FORT MYERS BEACH, FLORIDA 33931

#### **BOARD OF FIRE COMMISSIONERS**

LARRY WOOD  
CHAIR

RONALD P. FLEMING  
VICE-CHAIR

JACKI LISZAK  
FIRE COMMISSIONER

JOHN BENNETT  
FIRE COMMISSIONER

**FIRE CHIEF**  
MATTHEW R. LOVE

1. Meeting Called to Order
2. Pledge of Allegiance
3. Adoption of Agenda [Discussion/Approval]
4. Restate Agenda Items [Information]
5. Public Input on Non-Agenda Items
6. Unfinished Business
  - A. Commissioner Seat One (1) [Discussion/Public Input/Approval]
7. New Business
  - A. Secretary/Treasurer Position [Discussion/Public Input/Approval]
  - B. Administrative Work Period & Benefit Policy Updates [Discussion/Public Input/Approval]
  - C. Administrative Compensation Scales Update [Discussion/Public Input/Approval]
8. Report from IAFF Union Representative District 3 and/or 15 [Information]
9. Fire Chief Remarks [Information/Discussion]
10. Commissioners Remarks [Information]
11. Adjournment

# **FORT MYERS BEACH**

## **FIRE CONTROL DISTRICT**

**BOARD OF FIRE COMMISSIONERS**  
**WORK SESSION & MEETING**

**UNFINISHED BUSINESS**  
**MATERIALS**



# FORT MYERS BEACH FIRE CONTROL DISTRICT BOARD OF FIRE COMMISSIONERS MEETING

## “Blue Sheet” AGENDA ITEM INFORMATION

**AGENDA CATEGORY:** Unfinished Business **ITEM 6A**  
**AGENDA ITEM:** Commission Seat One (1)  
**SUBJECT:** Discussion regarding Commissioner Seat One (1)  
**OTHER:** N/A

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### **ACTION**

**[Discussion/Public Input/Approval]**

### **PURPOSE**

To determine the options available to the Board regarding the vacant Commissioner seat.

### **HISTORY**

At the February 26, 2020 Board of Fire Commissioners Meeting Commissioner Seat One (1) was vacated as a result of resignation. At that meeting the Board directed staff to research the options available to the Board regarding the vacant seat and report those findings at the next meeting.

At this meeting the Board will be briefed on options available and discuss those options.

### **RECOMMENDATION**

Staff recommends the Board review the options presented, discuss various components of those options, and take action if deemed appropriate.

# **FORT MYERS BEACH FIRE CONTROL DISTRICT**

**BOARD OF FIRE COMMISSIONERS  
WORK SESSION & MEETING**

**NEW BUSINESS  
MATERIALS**



# FORT MYERS BEACH FIRE CONTROL DISTRICT BOARD OF FIRE COMMISSIONERS MEETING

## “Blue Sheet” AGENDA ITEM INFORMATION

**AGENDA CATEGORY:** New Business ITEM 7A  
**AGENDA ITEM:** [Secretary/Treasurer Position](#)  
**SUBJECT:** Discuss filling the Board Secretary/Treasurer Position  
**OTHER:** N/A

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### **ACTION**

[\[Discussion/Public Input/Approval\]](#)

### **PURPOSE**

To identify the Boards desires in filling the recently vacated Secretary/Treasurer position.

### **HISTORY**

At the February 26, 2020 Board of Fire Commissioners Meeting, the position of Secretary/Treasurer became vacant upon resignation. At that meeting the Board directed staff to add this topic to the next meeting’s agenda for Board consideration.

### **RECOMMENDATION**

Staff recommends discussion on filling the position of Secretary/Treasurer and Board action if deemed appropriate.



# FORT MYERS BEACH FIRE CONTROL DISTRICT

## BOARD OF FIRE COMMISSIONERS MEETING

### “Blue Sheet” AGENDA ITEM INFORMATION

**AGENDA CATEGORY:** New Business **ITEM 7B**  
**AGENDA ITEM:** Administrative Work Period & Benefit Policy Updates  
**SUBJECT:** Updates to policies P110, P111, & P112  
**OTHER:** N/A

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#### **ACTION**

[\[Discussion/Public Input/Approval\]](#)

#### **PURPOSE**

To discuss updates to the Administrative Work Period & Benefit Policies (P110, P111, & P112).

#### **HISTORY**

Regularly the District reviews the Work Period and Benefit policies to remain consistent across all employee groups.

These policies have been updated and altered to reflect the most recent organization updates.

#### **RECOMMENDATION**

Staff recommends Commissioners review the policies presented and approve the polices moving forward, superseding all previous related documents.

#### **RECOMMENDED MOTION**

Motion to approve Work Period and Benefit policies P110, P111, and P112 with an effective date of March 1, 2020, and declare any District document referencing previous versions of polices 110 and 111, will now fall under the scope of these new polices as written.



# FORT MYERS BEACH FIRE CONTROL DISTRICT

## BOARD OF FIRE COMMISSIONERS MEETING

### “Blue Sheet” AGENDA ITEM INFORMATION

**AGENDA CATEGORY:** New Business ITEM 7C  
**AGENDA ITEM:** Administrative Compensation Scales Update  
**SUBJECT:** Update Administrative Compensation Scales  
**OTHER:** N/A

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#### **ACTION**

[\[Discussion/Public Input/Approval\]](#)

#### **PURPOSE**

To discuss updates to the Administrative Compensation Scales for the highlighted positions.

#### **HISTORY**

With the updating of District compensations parameters, associated position scales require alteration to remain aligned with the Districts goals and take effect coordinated with other alterations.

#### **RECOMMENDATION**

Staff recommends the Board review and approve the highlighted compensation scales.

#### **RECOMMENDED MOTION**

Motion to approve the updated Compensation Scales as highlighted in the attached chart with an effective date of October 1, 2019.