

FORT MYERS BEACH FIRE CONTROL DISTRICT

**MAY 13, 2020
BOARD OF FIRE COMMISSIONERS
WORK SESSION & MEETING**



MATERIALS



FORT MYERS BEACH FIRE CONTROL DISTRICT

BOARD OF FIRE COMMISSIONERS WORK SESSION & MEETING

AGENDA

MAY 13, 2020

9:30 AM

VIRTUAL MEETING

PLEASE NOTE: THIS MEETING WILL BE LIVE STREAMED ON THE DISTRICT'S YOUTUBE CHANNEL AT: <https://www.youtube.com/channel/UCbjjQe9pU8jN-hdrNBncVUQ>

PUBLIC COMMENT WILL BE AVAILABLE THROUGH THE ZOOM PLATFORM

See the attached NOTICE OF ELECTRONIC MEETING for instructions.

Zoom platform Meeting ID: 940-1829-1937 Password: 077954 Telephonically: 301-715-8592

BOARD OF FIRE COMMISSIONERS

LARRY WOOD
CHAIR

RONALD P. FLEMING
VICE-CHAIR

JOHN BENNETT
SECRETARY/TREASURER

JACKI LISZAK
FIRE COMMISSIONER

FIRE CHIEF
MATTHEW R. LOVE

1. Meeting Called to Order
2. Introduction of Remote Meeting
3. Electronic Meeting Procedures
4. Emergency Order Public Electronic Meetings [Discussion/Approval]
5. Pledge of Allegiance
6. Adoption of Agenda [Discussion/Approval]
7. Restate Agenda Items [Information]
8. Public Input [Information]
9. Swearing-In Ceremony [Presentation]
10. Consent Agenda [Approval]
Items listed are considered routine and action will be taken by one motion; if a Commissioner desires discussion, the specific item will be removed during the Adoption of the Agenda, and considered separately.
 - A. February 26, 2020 Regular Meeting Minutes
 - B. March 3, 2020 Work Session & Meeting Minutes
 - C. Surplus of Capital Assets (surplus list #2020-01)
11. Coronavirus Report [Information]
12. Unfinished Business
 - A. Fire Commissioner Seat 1 Process & Applicant Review [Discussion/Approval]
13. New Business
 - A. Fire Chief Annual Appraisal Process [Discussion/Approval]
 - B. Fire Chief Performance-Based Annual Adjustment [Discussion/Approval]
 - C. Mid Fiscal Year Budget Update [Information/Discussion]
 - D. Board of Fire Commissioner Policy Review Session [Information/Discussion]
 - E. Commissioner Electronic Devices [Discussion/Approval]
14. Report from IAFF Union Representative District 3 and/or 15 [Information]
15. Fire Chief Remarks [Information/Discussion]
16. Commissioners Remarks [Information]
17. Adjournment



FORT MYERS BEACH FIRE CONTROL DISTRICT

100 VOORHIS STREET · FORT MYERS BEACH, FLORIDA 33931
MAILING ADDRESS: POST OFFICE BOX 2880 · FORT MYERS BEACH, FLORIDA 33932

Notice of Electronic Meeting

Notice is hereby given that the Fort Myers Beach Fire Control District (District) will conduct a regularly scheduled public meeting using an electronic format on **May 13, 2020, at 9:30 AM**. The purpose of the meeting is to conduct business of the Board as identified in the posted agenda.

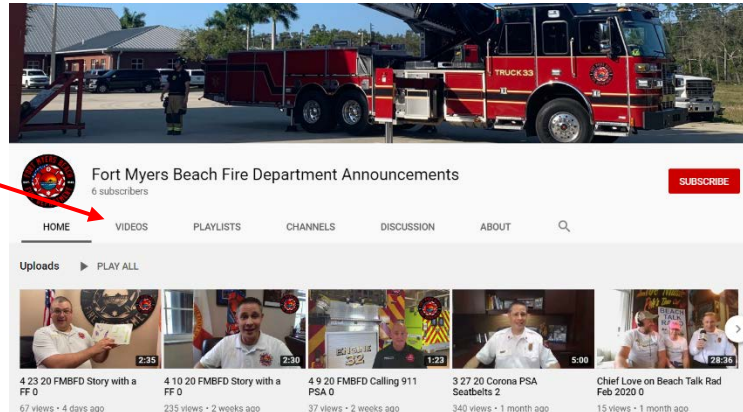
Due to these extraordinary times created by the Coronavirus Pandemic, the District’s governing board will not be meeting in person; rather, via videoconference. Pursuant to Executive Order 20-69 issued on March 20, 2020 by Governor Ron DeSantis, “Local government bodies may utilize communications media technology, such as telephonic and video conferencing, as provided in Section 120.54(5)(b)2, Florida Statutes.” Public input is permitted during the meeting via video conference or phone. Instructions are provided below. This meeting will be live-streamed and video recorded.

INSTRUCTIONS FOR VIEWING & LISTENING:

The May 13, 2020 electronic Work Session & Meeting of the Fort Myers Beach Fire Control District governing board will be a webinar conducted electronically (“virtually”) with no public in attendance.

Members of the public may view the meeting electronically by visiting the Fort Myers Beach Fire Department YouTube channel at <https://www.youtube.com/channel/UCbjjQe9pU8jN-hdrNBncVUQ>.

When on the YouTube channel select the “Video” tab.



When the meeting begins, a video box will appear with a “Live Now” icon. Select this icon to view and hear the meeting.



** Please note the video and audio is delayed up to 45 seconds from the meeting platform.*

INSTRUCTIONS FOR PROVIDING PUBLIC COMMENT:

Members of the public who opt to comment during the electronic meeting may do so via video or telephone using the Zoom platform. To access this platform for video comment, visit www.zoom.us and select “**Join a Meeting**”. You will be prompted to enter the meeting identification number and password found at the top of the meeting agenda.

To provide phone comment, dial **301-715-8592**, enter the Meeting ID Number **940-1829-1937**, followed by the “#”, and entering the Password **077954**, followed by the “#”.

Members of the public may only log into the Zoom platform at instances on the agenda when the Board asks for Public Input. Upon the Board calling for Public Input, members of the public may join the meeting via the Zoom platform and will be placed in the “Waiting Room”. When in the “Waiting Room”, members of the public will not be able to hear or see the meeting. Those wishing to provide comment will be brought into the meeting for comment one at a time from the “Waiting Room”. Comments will be limited to three (3) minutes.

Members of the public will not be able to use the Zoom platform, nor hear or see meeting activity using the Zoom platform unless actively providing public comment. The above listed YouTube channel will be required to view and hear the general meeting.

For additional information or assistance, please contact Executive Assistant Angie Snyder at ASnyder@FMBFire.org or at (239) 590-4214.

In accordance with the Americans with Disabilities Act, any persons with disabilities needing a special accommodation to participate in this proceeding should contact Executive Assistant Angie Snyder at ASnyder@FMBFire.org or at (239) 590-4214 prior to the day of the meeting.

**EMERGENCY ORDER
FORT MYERS BEACH FIRE CONTROL DISTRICT
BOARD of FIRE COMMISSIONERS
MAY 13, 2020 9:30 AM
VIRTUAL MEETING PLATFORM**

WHEREAS, Novel Coronavirus Disease 2019 (COVID-19) is a severe acute respiratory illness that can spread among humans through respiratory transmission and presents with symptoms similar to those of influenza; and

WHEREAS, Governor DeSantis issued Executive Order 20-52, declaring a state of emergency for the entire State of Florida as a result of COVID-19 on March 9, 2020; and

WHEREAS, Governor DeSantis issued Executive Order 20-69, suspending Florida statutory law requiring a quorum to be present for local government bodies to conduct official business or requiring a local government to meet at a specific public place, and further authorizing local government bodies to utilize communications media technology, such as telephonic and video conferencing, as provided in Section 120.54(5)(b)2, Florida Statutes; and

WHEREAS, the Florida Statutes and possible rules of the District may provide for specific time and place, as well as rules of conduct governing meetings of the Board of the District.

NOW, THEREFORE, pursuant to Chapter 252, Florida Statutes, the governing board of the Fort Myers Beach Fire Control District does hereby issue the following emergency provisions regarding District governing board meetings to take immediate effect:

1. The provisions of the Florida Statutes and District rules relating to time, place, and conduct of meetings of the District governing board are hereby suspended.
2. The District governing board is hereby authorized to utilize communications media technology, such as telephonic and video conferencing, as provided for in Executive Order 20-69 issued by Governor DeSantis on March 20, 2020.
4. The District Manager is hereby authorized to adopt administrative rules that are deemed necessary and appropriate to implement communications media technology and to set time, place and rules of conduct and procedures for District governing board meetings.
5. This Emergency Order shall remain in effect until the expiration date of Governor DeSantis' Executive Order EO-20-69, including any extensions thereof.

DONE AND ORDERED this 13th day of May, 2020.

Larry Wood, Chairman

Attest: _____

Witness: _____

FORT MYERS BEACH FIRE CONTROL DISTRICT

BOARD OF FIRE COMMISSIONERS WORK SESSION & MEETING

CONSENT AGENDA MATERIALS

DRAFT MINUTES
REGULAR MONTHLY MEETING OF THE
FORT MYERS BEACH FIRE CONTROL DISTRICT
BOARD OF COMMISSIONERS

TIME: 6:00 PM

DATE: February 26, 2020

PLACE: 2725 Estero Boulevard – Town Hall
Fort Myers Beach, Florida 33931

IN ATTENDANCE: Chairman Wood, Vice-Chairman Fleming, Commissioner Bennett, Fire Chief Love, District members and members of the public.

Absent (*unexcused*): Secretary/Treasurer Raymond

Absent: Commissioner Lyszak

1. Meeting Called to Order

Chairman Wood requested that “Commissioner Seat” be added to the next meeting agenda.

2. Pledge of Allegiance

3. Adoption of the Agenda [Discussion/Approval]

Chairman Wood requested to add item 5 (A) – Remarks regarding Commissioner Bob Raymond to the agenda. Chairman Wood called for a motion to approve the amended agenda. Commissioner Bennett made a motion to approve the agenda. Vice-Chairman Fleming seconded.

Motion approved unanimously 3 – 0

4. Restate Agenda Items [Information]

5. Public Input on Non-Agenda Items

Town of Fort Myers Beach resident Bob Miller thanked the Commissioners for serving on the Board. Mr. Miller discussed the proposed new fire station and suggested the Department consider a referendum. Mr. Miller also discussed options for the use of the land.

A. Remarks regarding Commissioner Raymond (added at adoption of agenda)

Chairman Wood discussed Commissioner Raymond’s health related absences and how it relates to the Board’s policy.

Donna Raymond and Brian Raymond, Commissioner Bob Raymond’s spouse and son, read a letter of resignation into the record due to Commissioner Raymond not being able to attend the meeting. Chairman Wood stated that this is a difficult and that he appreciates Donna and Brian Raymond for attending tonight on Commissioner Raymond’s behalf.

6 Consent Agenda [Approval]

Items listed are considered routine and action will be taken by one motion; if a Commissioner desires discussion, the specific item will be removed during the Adoption of the Agenda, and considered separately.

- A. February 12, 2020 Work Session & Meeting Minutes
- B. October 31, 2019 Department Checks #45411 through #45499 for a total of \$359,269.66
- C. November 30, 2019 Department Checks #45500 through #45560 for a total of \$217,838.65
- D. December 31, 2029 Department Checks #45561 through #45650 for a total of \$247,579.00
- E. January 31, 2020 Department Checks #45651 through #45749 for a total of \$288,014.60

Chairman Wood called for a motion to approve the Consent Agenda. Commissioner Bennett made a motion to approve the consent agenda. Vice-Chairman Fleming seconded.

Motion approved unanimously 3 – 0.

7 Fire Chiefs Report [Information]

Chief Love highlighted items on the Chief’s report as well as:

- Town of Fort Myers Beach Safety Committee
- Swearing-In Ceremony and Life Safety Presentation at the March 25th Meeting

8 Unfinished Business

No unfinished business

9 New Business

- A. IAFF Local 1826 District 15 Collective Bargaining Agreement [Discussion/Public Input/Approval]

Chief Love stated that both legal teams have reviewed the contract and that it has been tentatively agreed upon by the District and Local 1826 District 15. Chief Love stated that he recommended the Board’s approval of the collective bargaining agreement. Chairman Wood called for a motion to approve the 2019-2022 Collective Bargaining Agreement. Vice-Chairman Fleming made a motion to approve the 2019-2022 Collective Bargaining Agreement. Commissioner Bennett seconded. Chairman Wood asked for any discussion. Commissioner Bennett stated that this was an outstanding effort on both sides and that he believes this is a really good contract that will keep our members happy and also move the progression of the organization forward. Vice-Chairman Fleming discussed the years of service of our members. Vice-Chairman Fleming stated there is “give and take” within the budget and projections the Commissioners set for Chief Love and that he’s very happy that we are at this point. Chairman Wood agreed with other Commissioners comments and stated that he realizes the time and effort it takes to get this right.

Chairman Wood called for a vote.

Commissioner Bennett	Aye
Vice-Chairman Fleming	Aye
Chairman Wood	Aye

Motion approved unanimously 3 – 0

- B. Commissioner Seat One (1) [Discussion/Public Input/Approval]

Chairman Wood stated that when Commissioner Raymond is feeling better he would like to set up an event to commemorate his service. Chairman Wood asked Chief Love

what are the options for filling the Commissioner Seat. Chief Love said that in preliminary review, we can appoint someone to fill the seat or we can wait until the election in November. Chief Love stated that he will get clarification from our attorney and bring the information to the next meeting. The Board said they really miss Commissioner Raymond and wished him the best, but realize they need to move forward. The Board agreed that they want to have all four Commissioners present for this topic.

10. Report from IAFF Union Representative District 3 and/or 15 [Information]

District 15 (D15) Vice President (DVP) Jake Lamb thanked the Board for ratifying the contract. DVP Lamb stated that it was unanimously voted on 4 – 0 by the Union and that he believes the contract is mutually beneficial. DVP Lamb thanked Chief Wirth and his team on getting the contract completed. DVP Lamb recognized the Service Anniversary Date ranges and wished Commissioner Raymond the best. DVP Lamb stated he's looking forward to the future and now that the contract is done he's looking forward to open channels of communication. DVP Lamb stated the he knows they meet with the Fire Chief once a month and would like to be extended that same courtesy. DVP Lamb identified that the Commissioners Handbook states that Commissioners cannot meet with personnel without the Fire Chief's approval, but the Board can choose to change it. DVP Lamb stated that the Fire Chief is the employee of the Board. DVP Lamb stated that contrary to popular belief, things are good, but they are not great.

11. Fire Chief Remarks [Information/Discussion]

Chief Love echoed the comments regarding Commissioner Raymond and stated that he's been around for a long time and has served not just on the Fire Board, but was the Mayor of the Town also. Chief Love stated that it is tough to see him go, but he is glad that he was able to work here under Commissioner Raymond's leadership and mentorship for the last several years, and wished him the absolute best.

12. Commissioner Remarks [Information]

Commissioner Bennett echoed the comments regarding Commissioner Raymond and stated that he's always liked Bob even before getting involved with the Town and Fire Board. Commissioner Bennett stated that Commissioner Raymond is just a great guy and couldn't be more committed to the public service and that he knows he was really looking forward to fulfilling his two terms. Commissioner Bennett stated that we should add the appointment of the Secretary/Treasurer to the next agenda.

Vice-Chairman Fleming agreed with Commissioner Bennett's comments regarding Commissioner Raymond and stated that Commissioner Raymond showed his commitment to the organization and the community in offering his resignation. Vice-Chairman Fleming stated that he knows that it had to be a hard choice for him, but I think he did what he believed was the right thing so we can move forward. Vice-Chairman Fleming congratulated D15 on their contract and the organization as a whole. Vice-Chairman Fleming stated that administration is important, everyone is important, but when people think of the fire department they think of the guys riding up and down the streets in the fire trucks and it is good that we have two current contracts and in fact perhaps things could be better and I'm sure we can do better.

Chairman Wood stated that he has known Bob and Donna Raymond for fifteen years and that they were very involved in the school when he was the principal there. Chairman Wood stated that Commissioner Raymond has always been so supportive of the people of the Town and Fire Department and that we are going to miss him. Chairman Wood repeated that he would like to do something for him when Commissioner Raymond feels better. Chairman Wood would like to honor him for his years in the fire department and also for the town. Chairman Wood stated that he is very happy that the District and D15 were able to complete the contract. Chairman Wood stated that he always hears such good things about our fire department from the people in the community on a regular basis and we hear about the times when the department goes above and beyond by doing something nice for people who are in stressful situations and that he's very proud of our firefighters.

13. **Adjournment**
6:25 PM

DRAFT

DRAFT MINUTES
WORK SESSION & MEETING OF THE
FORT MYERS BEACH FIRE CONTROL DISTRICT
BOARD OF COMMISSIONERS

TIME: 1:00 PM

DATE: March 3, 2020

PLACE: 2755 Estero Boulevard – Public Library
Fort Myers Beach, Florida 33931

IN ATTENDANCE: Chairman Wood, Vice-Chairman Fleming, Commissioner Liszak, Commissioner Bennett, Fire Chief Love, District members and members of the public.

1 Meeting Called to Order

2 Pledge of Allegiance

3 Adoption of the Agenda [Discussion/Approval]

Chairman Wood called for a motion to approve the agenda. Commissioner Liszak made a motion to approve the agenda. Vice-Chairman Fleming seconded. Motion approved unanimously 4 – 0

4 Restate Agenda Items [Information]

5 Public Input on Non-Agenda Items

No public input was provided

6 Unfinished Business

A. Commissioner Seat One (1) [Discussion/Public Input/Approval]

Chief Love provided the District Attorney's opinion on options for filling the Commissioner Seat 1 position. Chief Love and the Board discussed the options in detail. After further discussion, the Board agreed to move forward with advertising for the position of Commissioner Seat 1. Following advertisement, the Board will review applicants and determine next steps. Commissioner Bennett made a motion to advertise the opening for the seat to the general public for a thirty (30) day period and proceed with selections and input from the candidates thereafter. Vice-Chairman Fleming seconded. Chairman Wood added "Seat 1" to the motion. Motion approved unanimously 4 – 0. Chief Love and the Board discussed dates and avenues for advertising. The Board requested that the information be posted to our website and social media as well.

7. New Business

A. Secretary/Treasurer Position [Discussion/Public Input/Approval]

Chairman Wood stated that he has been temporarily filling in for this position, but it's not the optimum situation. The Board discussed the need for filling the Secretary/Treasurer position even if it is just an "acting" Secretary/Treasurer for now. The Board agreed that the Secretary/Treasurer position should be filled. Chairman Wood nominated Commissioner Bennett. Commissioner Bennett stated that he would

be happy to do it in the interim. Commissioner Lyszak seconded. Motion approved unanimously 3 – 0. Commissioner Bennett did not vote.

- B. Administrative Work Period & Benefit Policy Updates [Discussion/Public Input/Approval]
Chief Love discussed the updated policies P110, P111, and P112, which will keep the District's scales aligned. Chairman Wood called for a motion. Commissioner Bennett made a motion to approve the Work Period and Benefit policies P110, P111, and P112 with an effective date of March 1, 2020, and declare any District document referencing previous versions of policies 110 and 111, will now fall under the scope of these new policies as written. Vice-Chairman Fleming seconded. Motion approved unanimously 4 – 0.
- C. Administrative Compensation Scales Update [Discussion/Public Input/Approval]
Chief Love described that this update is to maintain our compensations scales with recent changes. Chairman Wood called for a motion. Commissioner Lyszak made a motion to approve the updated Compensation Scales as highlighted in the attached chart the Fort Myers Beach Fire Control District Compensation Update Chart 3/3/2019 for the 2019/2020 Pay & Position Schedule dated version 2/28/2019 with an effective date of October 1, 2019. Commissioner Bennett seconded. Motion approved unanimously 4 – 0.

8 Report from IAFF Union Representative District 3 and/or 15 [Information]

Local 1826 District 15 Vice President Jake Lamb discussed the governor's involvement in removing a past Board member and how it relates to our current situation.

9 Fire Chief Remarks [Information/Discussion]

Chief Love wished everyone an early Happy Saint Patrick's Day and thanked the staff for providing the theme. Chief Love explained the symbolism of the coins on the top of the cupcakes that were given out at the meeting and stated that we have completed a phase of the due diligence process on the property we are in the process of procuring. Chief Love stated that he's excited to report that the appraisals are in and that both appraisals came back higher, which is a big success for the District as we saved taxpayer money by purchasing the property under market value. Chief Love reminded the Board of the presentations at the March 25th meeting.

10 Commissioner Remarks [Information]

Chairman Wood stated that at the last meeting Commissioners were chastised and demeaned by an employee of our department. The statement indicated that the Chief was overstepping his authority when dealing with the Commissioners. Chairman Wood read section 4 (d) and section 2 and 3 of the Board policy for the record. Chairman Wood stated that all Board members agreed to this policy and approved it. Chairman Wood stated that the Commissioners do not demean any employee of the District and insist on the same level of respect.

Commissioner Bennett agreed with Chairman Wood's comments and stated that it was a little hard to bite his tongue at the last meeting and not make a comment in return to the DVP as he didn't want it to become an adversarial conversation. Commissioner Bennett stated that this Board backs the Chief 1000% and if not, he would not be in the job.

Commissioner Bennett stated that they follow their policies to the best of their ability as

they are there for a reason. Commissioner Bennett stated that he has never felt that he has to have approval to go visit a house or a station or anything else, it's just a matter of courtesy. Commissioner Bennett stated that open and clear communication is what they strive to do and will continue to do and that he looks forward to many more years of Chief Love being here.

Commissioner Lyszak stated that she was not in attendance at the last meeting so she cannot comment on that, but that she supported both Commissioner Wood and Bennett's remarks.

Vice-Chairman Fleming stated that he is very pleased to hear that we made a great buy on the property and that he believes we were in favor of paying a fair market value, but it appears we did much better than that. Vice-Chairman Fleming congratulated Chief Love and everyone who was involved in the property purchase.

11. Adjournment
1:25 PM

DRAFT

FORT MYERS BEACH FIRE CONTROL DISTRICT

**BOARD OF FIRE COMMISSIONERS
WORK SESSION & MEETING**

**UNFINISHED BUSINESS
MATERIALS**



FORT MYERS BEACH FIRE CONTROL DISTRICT

BOARD OF FIRE COMMISSIONERS MEETING

“Blue Sheet” AGENDA ITEM INFORMATION

AGENDA CATEGORY: Unfinished Business **ITEM 12A**
AGENDA ITEM: Fire Commissioner Seat 1 Process & Applicant Review
SUBJECT: Applicant review and discussion of next steps in the process
OTHER: N/A

ACTION

[Discussion/Approval]

PURPOSE

To review the applicants documentation and discuss the next steps of filling the Board of Fire Commissioner Seat 1 vacancy.

HISTORY

In a previous meeting, the Board agreed to move forward with advertising for the position of Commissioner Seat 1. Following advertisement, the Board will review applicants and determine what next steps are desired in the process.

RECOMMENDATION

Staff recommends Commissioners review the Seat 1 process and review the letters of intent and resumes received, as well as provide direction for the next steps in the process.

FORT MYERS BEACH FIRE CONTROL DISTRICT

**BOARD OF FIRE COMMISSIONERS
WORK SESSION & MEETING**

**NEW BUSINESS
MATERIALS**



FORT MYERS BEACH FIRE CONTROL DISTRICT

BOARD OF FIRE COMMISSIONERS MEETING

"Blue Sheet" AGENDA ITEM INFORMATION

AGENDA CATEGORY: New Business: ITEM 13A
AGENDA ITEM: Fire Chief Annual Appraisal Process
SUBJECT: Annual Fire Chief Evaluation
OTHER: N/A

ACTION [Discussion/Approval]

PURPOSE
Provide for the Annual Fire Chief Evaluation per District policy and agreements.

HISTORY
The Fire Chief Agreement states:
The Fire Chief shall be reviewed by the District's Board of Commissioners on an annual basis, at least one (1) month prior to the anniversary date.... At the conclusion of the annual review, if the Fire Chief's performance exceeds the satisfactory level, he will be eligible for an annual monetary salary increase, tied to performance, as determined by the District Board of Commissioners.

The Fire Chief shall be reviewed by the District Board of Commissioners on an annual basis, prior to the end of May each year. At the conclusion of the annual review, if the Fire Chief's performance meets or exceeds the satisfactory level, he will be eligible for an annual monetary salary increase, tied to performance, as determined by the District Board of Commissioners and retroactively applied back to his employment anniversary date with the District (March 21) for the given year.

At this meeting the Board will provide numerical evaluation scores to the Fire Chief using the Fire Chief Appraisal form, as well as comments each Commissioner sees fit. Numerical scores will be correlated into a total score to reflect the Fire Chiefs final evaluation results. Commissioners were encouraged to meet with the Fire Chief prior to this meeting to provide one-on-one evaluation feedback.

RECOMMENDATION
Completion of the Fire Chief Performance Appraisal Form and adoption of the final score.

RECOMMENDED MOTION
Motion to approve the presented Fire Chief Annual Evaluation score of ___ out of ___.



FORT MYERS BEACH FIRE CONTROL DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
“Blue Sheet” AGENDA ITEM INFORMATION

AGENDA CATEGORY: New Business: **ITEM 13B**
AGENDA ITEM: Fire Chief Performance-Based Annual Adjustment
SUBJECT: Annual Fire Chief Evaluation Process
OTHER: N/A

ACTION
[\[Discussion/Approval\]](#)

PURPOSE

If deemed appropriate by the Board, and at the conclusion of the annual review, if the Fire Chief’s performance meets or exceeds the satisfactory level, he will be eligible for an annual monetary salary increase, tied to performance.

HISTORY

The Fire Chief Agreement states:

The Fire Chief shall be reviewed by the District’s Board of Commissioners on an annual basis, at least one (1) month prior to the anniversary date.... At the conclusion of the annual review, if the Fire Chief’s performance exceeds the satisfactory level, he will be eligible for an annual monetary salary increase, tied to performance, as determined by the District Board of Commissioners.

The Fire Chief shall be reviewed by the District Board of Commissioners on an annual basis, prior to the end of May each year. At the conclusion of the annual review, if the Fire Chief’s performance meets or exceeds the satisfactory level, he will be eligible for an annual monetary salary increase, tied to performance, as determined by the District Board of Commissioners and retroactively applied back to his employment anniversary date with the District (March 21) for the given year.

RECOMMENDATION

Commissioners are recommended to discuss the topic presented.



FORT MYERS BEACH FIRE CONTROL DISTRICT

BOARD OF FIRE COMMISSIONERS MEETING

“Blue Sheet” AGENDA ITEM INFORMATION

AGENDA CATEGORY: New Business ITEM 13C
AGENDA ITEM: Mid-Fiscal Year Budget Update
SUBJECT: Assessment of Budget with 50% Year Completion
OTHER: N/A

ACTION [\[Information/Discussion\]](#)

PURPOSE

Provide the Board of Fire Commissioners with a financial and administrative assessment of the District’s revenue and expenditure stance with half of the fiscal year completed.

HISTORY

As a result of public safety expenditures and revenues, budget reporting can present inconstant data throughout the year based on the unequal alterations month-by-month. To provide some assessment and information to the Board as to the status of planned and unplanned expenditures and revenues, the Board requested staff provide a mid-fiscal year budget review to identify the financial status of the organization.

At this meeting, staff will describe aspects of the budget plan for the 2019-2020 Fiscal Year, and how that compares to the current status of District funds.

RECOMMENDATION

Staff recommends Board members view the presentation by District staff and provide comments for the remainder of the fiscal year and future budget years.



FORT MYERS BEACH FIRE CONTROL DISTRICT

BOARD OF FIRE COMMISSIONERS MEETING

“Blue Sheet” AGENDA ITEM INFORMATION

AGENDA CATEGORY: New Business **ITEM 13D**
AGENDA ITEM: Board of Fire Commissioner Policy Review Session
SUBJECT: Discuss updates to existing Board policy
OTHER: N/A

ACTION **[Information/Discussion]**

PURPOSE
Discuss the recommended updates provided and those of each Commissioners as part of the annual review of Board Policy.

HISTORY
The Board of Fire Commissioners Handbook (Policy B2000) states “The Board will review this document as needed, and no less than annually.”

In the February 12, 2020 Work Session & Meeting, the Board agreed to individually review the Board Policy and to provide their comments for discussion at a future Board of Commissioner Work Session & Meeting.

RECOMMENDATION
Staff recommends Commissioners propose and discuss any recommendations for the review of Board Policy for adoption at a future meeting.



FORT MYERS BEACH FIRE CONTROL DISTRICT

BOARD OF FIRE COMMISSIONERS MEETING

“Blue Sheet” AGENDA ITEM INFORMATION

AGENDA CATEGORY: New Business ITEM 13E
AGENDA ITEM: Commissioner Electronic Devices
SUBJECT: Discuss devices for Commissioner use
OTHER: This agenda item was requested by Vice-Chair Fleming

ACTION

[Discussion/Approval](#)

PURPOSE

Due to the recent circumstances and meetings being conducted online, Vice-Chair Fleming would like to discuss the purchase of 17” laptops in order to be able to successfully participate in online meetings. Currently and moving forward, meetings may be held electronically for a long period of time depending on the pandemic.

HISTORY

In a past year, budget funds were allocated to purchase laptops for Commissioners. The Commissioners decided that laptops were not necessary at that time.

RECOMMENDATION

Staff recommends Commissioners discuss the information presented and to provide direction to staff.