

MINUTES
WORK SESSION & MEETING OF THE
FORT MYERS BEACH FIRE CONTROL DISTRICT
BOARD OF COMMISSIONERS
TIME: 9:30 AM
DATE: July 8, 2020
Fort Myers Beach Public Library

IN ATTENDANCE: Chairman Wood, Vice-Chairman Fleming, Secretary/Treasurer Bennett, Commissioner Liszak, Commissioner Knickle, Fire Chief Love, District members and members of the public.

1 Meeting Called to Order

2 Pledge of Allegiance

3 Adoption of the Agenda [Discussion/Approval]

Chairman Wood called for a motion to approve the agenda. Commissioner Liszak made a motion to approve the agenda. Secretary/Treasurer Bennett seconded. Motion approved unanimously 5 – 0

4 Restate Agenda Items [Information]

5 Public Input on Non-Agenda Items [Information]

No public input was provided

6 Consent Agenda Items [Approval]

Items listed are considered routine and action will be taken by one motion; if a Commissioner desires discussion, the specific item will be removed during the Adoption of the Agenda, and considered separately.

A. June 24, 2020 Regular Meeting Minutes

Chairman Wood called for a motion to approve the Consent Agenda.

Secretary/Treasurer Bennett made a motion to approve the consent agenda. Vice-Chairman Fleming seconded.

Motion approved unanimously 5 – 0

7 Commissioner Swearing-In: Jim Knickle

Chairman Wood swore in new Commissioner Jim Knickle.

8 Presentation: Plan Review Snap-Shot [Information]

Chief Love presented a snap-shot of the plan review process and cost recovery.

9 Unfinished Business

A. Board Policy Review [Discussion/Public Input/Approval]

Chief Love presented the updates recommended by the Board at a previous meeting. The Board reviewed the updates and had a discussion regarding putting guidelines in place for the District Vice President's (DVP) report within Board policy. The Board directed staff to further assess the item. Vice-Chairman Fleming asked about the

section that mentioned “State Commissioner cards”. Chairman Wood made a motion to approve the changes as presented to Policy P2000, P2001, P2002, and P2003 effective immediately. Vice-Chairman Fleming seconded. Motion approved unanimously 5 – 0.

10. New Business

A. Financial Adjustments Resolution 2020-01 [Discussion/Public Input/Approval]

Chief Love summarized the meaning of Resolution 2020-01. The foregoing Resolution was offered by Secretary/Treasurer Bennett who moved the Resolution’ adoption. The motion was seconded by Commissioner Liszak. Upon being put to a vote the vote was as follows:

Commissioner Larry Wood	Aye
Commissioner Ronald Fleming	Aye
Commissioner John Bennett	Aye
Commissioner Jacki Liszak	Aye
Commissioner Jim Knickle	Aye

Chairman Wood called for public comment. No public comment was presented.

B. Information & Technology [Discussion/Public Input/Approval]

Chief Love discussed reinstating the internal Information Technology (IT) position. All of the Commissioners agreed that it would be beneficial for the Department to have internal IT support to mitigate technology issues in a timely manner and provide for security. Chairman Wood called for public comment. No public comment was provided. Chairman Wood called for a motion to grant the Fire Chief authority to re-implement an Information and Technology position as described in the attached position information and salary scale. Commissioner Bennett made a motion to approve the position. Commissioner Knickle seconded. Motion approved unanimously 5 – 0.

C. Strategic Objectives [Discussion/Public Input/Approval]

Chief Love reviewed the current appraisal form with the Board and provided the strategic objectives for the year. Chairman Wood called for public comment. No public comment was provided. Chairman Wood called for a motion to approve the presented strategic objectives. Commissioner Liszak made a motion to approve the Fire Chief Performance Objectives. Secretary/Treasurer Bennett seconded. Motion approved unanimously 5 – 0.

D. Land Procurement [Discussion/Public Input/Approval]

Chief Love reported that upon the Board’s approval, we will be closing on the Estero property, with a tentative date of August 3, 2020. Executive Assistant Fire Chief Martin reported that the Request for Proposal and/or Qualifications have been underway. Chairman Wood called for public comment. No public comment provided. Chairman Wood made a motion to utilize \$3,992,000 of the District’s Building and Equipment Replacement Reserve Fund in the procurement of the property located at 2545 and 2555 Estero Boulevard, and grant the Fire Chief authority to carry out any

and all actions required to finalize procurement and close on the property. Vice-Chairman Fleming seconded. Motion approved unanimously 5 – 0.

E. Preliminary Budget Presentation [Information/Discussion]

Chief Love presented the General Fund preliminary budget and highlighted line items in detail. Vice-Chairman Fleming asked if we had a timeline for the breaking ground on the new station. Executive Assistant Chief Fire Martin stated that it will be a minimum of eighteen (18) months depending on circumstances.

F. Dates for Tentative and Final Budget Hearings [Discussion]

Chief Love provided tentative dates to the Board. The Board will set the dates at the next meeting.

11. Report from IAFF Union Representative District 3 and/or 15 [Information]

District Vice President (DVP) of District 3 Todd Williamson congratulated and welcomed new Commissioner Jim Knickle. DVP Williamson discussed his take on the policies and procedures that the DVP's should follow for their reports. DVP Williamson stated that they will never discuss specific individuals in their report and that they are not there to discuss personal issues. DVP Williamson stated that the only request District 3 will have for the Commissioners for the upcoming negotiations is to be fair and equal to surrounding departments. DVP Williamson stated that they do repeat some of the items that other representatives report on, but it is just because they are proud to discuss the items. DVP Williamson stated that he is always around if the Commissioners have any questions.

12. Fire Chief Remarks [Information/Discussion]

Chief Love discussed the following items:

- Provided an update on the COVID-19 pandemic
- Thank you note from a citizen

13. Commissioner Remarks [Information]

Secretary/Treasurer Bennett requested that everyone stay diligent and to continue taking virus precautions. Secretary/Treasurer Bennett stated that the District's efforts have been amazing. Secretary/Treasurer Bennett thanked DVP Williamson for being in attendance. Secretary/Treasurer Bennett thanked the owner of Island SandPaper Missy Layfield for her many years of service.

Vice-Chairman Fleming echoed Commissioner Bennett's comments. Vice-Chairman Fleming thanked Deputy Fire Marshal Campbell and Executive Assistant Fire Chief Martin for their plans review work. Vice-Chairman Fleming discussed online classes offered by Florida Association of Special Districts (FASD) and specifically a class on ethics that the Commissioners can take. Vice-Chairman Fleming reported that he spoke to a FASD representative regarding the District Manager award and that a selection has not been made. Vice-Chairman Fleming stated that the purchase of "TOPP's" is the big news and that it's going to be a great move for our community as a whole.

Commissioner Liszak echoed other Commissioner comments. Commissioner Liszak welcomed Commissioner Knickle to the Board. Commissioner Liszak recognized the

department for their professionalism and procedures they are taking during this pandemic.

Vice-Chairman Fleming thanked Executive Assistant Fire Chief Martin and Executive Assistant Snyder for fulfilling his requests for the FASD nomination.

Commissioner Knickle echoed other Commissioner comments. Commissioner Knickle thanked his fellow Commissioners for allowing him the opportunity to serve on the Board. Commissioner Knickle thanked Chief Love and staff for helping him with the logistics of becoming a Board member. Commissioner Knickle stated that he looks forward to serving the community with a great department.

Chairman Wood echoed the other Commissioners' comments. Chairman Wood recognized Missy and Bob Layfield for their years of support to our community. Chairman Wood stated that he appreciates what they have done over the years and hopes they will remain a viable part of our community.

14 Adjournment

10:54 AM