

MINUTES
WORK SESSION & MEETING OF THE
FORT MYERS BEACH FIRE CONTROL DISTRICT
BOARD OF COMMISSIONERS
TIME: 9:30 AM
DATE: August 12, 2020
Fort Myers Beach Public Library

IN ATTENDANCE: Chairman Wood, Vice-Chairman Fleming, Secretary/Treasurer Bennett, Commissioner Lyszak, Commissioner Knickle, Fire Chief Love, District members and members of the public.

1 Meeting Called to Order

2 Pledge of Allegiance

3 Adoption of the Agenda [Discussion/Approval]

Chairman Wood called for a motion to approve the agenda. Secretary/Treasurer Bennett made a motion to approve the agenda. Vice-Chairman Fleming seconded. Motion approved unanimously 5 – 0

4 Restate Agenda Items [Information]

5 Public Input on Non-Agenda Items [Information]

No public input was provided

6 Consent Agenda Items [Approval]

Items listed are considered routine and action will be taken by one motion; if a Commissioner desires discussion, the specific item will be removed during the Adoption of the Agenda, and considered separately.

A. July 22, 2020 Regular Meeting Minutes

Chairman Wood called for a motion to approve the Consent Agenda. Commissioner Lyszak made a motion to approve the consent agenda. Commissioner Knickle seconded.

Motion approved unanimously 5 – 0

7 Unfinished Business

A. Budget Updates and Transition [Discussion]

Chief Love reported no current updates to the budget; however, insurance updates are expected in the near future. Chief Love confirmed the Board's desire to present the budget with no changes at the upcoming budget hearing.

8 New Business

A. Special Event Process Review [Information/Discussion]

Chief Love described the roles of the Life Safety Division personnel and how the special event process works. The Board and District staff discussed the different sizes of events, the many steps of processing the events, and the personnel requirements.

- B. Ordinance 2016-01 (Short Term Vacation Rental) Review [Information/Discussion]
Chief Love identified that the Board requested to revisit this item approximately a year ago and the items appears for that review. The Board discussed in length their concerns regarding Section 6-Exclusions, specifically the “two-family homes where the owner occupies one (1) unit for a minimum of six (6) months”. After discussion, the Board decided not to change the ordinance at this time and attempt outreach opportunities for safety checks, and education. The Board requested staff collect data on duplexes, triplexes, and quadplexes to assist in further discussion.
- C. Schedule of Fees Review [Information/Discussion]
Chief Love presented the Schedule of Fees and requested feedback from the Board. Commissioner Lyszak discussed how fees are affected in regard to tent size (page 8 of 15). The Board and District staff discussed the many different types of tent inspections and the personnel required to complete this process. The Board discussed the fee schedule in further detail and requested staff work on a category system for special events to be discussed in a future work session and meeting.
- D. Commissioner Communications [Information/Discussion/Public Input/Approval]
Chairman Wood stated that he added this item to the agenda in order to openly discuss communication parameters. The Board discussed the following items listed on the action item blue sheet:
1. Meeting Work Session Agenda Items, Format, and Expectations
The Board discussed verbiage for the agenda. An item discussed was the “Report from IAFF Union Representative District 3 and/or 15. The Board agreed that the line item should read “Input from IAFF Union Representative District 3 and/or 15”, similar to “Public Input” where a response from the Board and two-way dialog is not expected, as well as clarifying input is not required. The Board and the District’s Attorney also discussed the process of itemizing topics and order of operations.
 2. Potential Sunshine Law Communication Challenges
The Board and the District’s Attorney discussed possible challenges with two members of the Board serving on the same committee outside of the District. After discussion, Vice-Chairman Fleming agreed to withdraw his renewal application for the Town of Fort Myers Safety Committee.
 3. Elements of the Commissioner Handbook (Policy P2000) Section 4: Commissioners
The Board discussed Section 4 of the Commissioner Handbook and reminded Commissioners to ensure that if they are speaking in any public forum that they make it clear they are not speaking on behalf of the fire department, and that they are speaking as individuals. Chairman Wood suggested all the Commissioners register for the upcoming Florida Association of Special Districts (FASD) online Ethics Training Class. The Board discussed options for community members to reach out to them as a group via email. After discussion, the Board agreed that the “Info” email may address this.

9. Report from IAFF Union Representative District 3 and/or 15 [Information]

No input was provided

10. Fire Chief Remarks [Information/Discussion]

Chief Love discussed the following items:

- Discussed Beach Talk Radio News and recommended subscribing
- COVID-19 update
- Reported that we have closed on the property and our team has been working on cleaning up the space, and we are providing updates on our website.
 - The District's Attorney Andrew Salzman discussed the Request for Proposal (RFP)/Request for Quotes (RFQ) process.
 - Chairman Wood stated he appreciates the surveys for the new station.
- Thank you note from citizen regarding renovation home fire.

11. Commissioner Remarks [Information]

Commissioner Lyszak thanked Life Safety Specialist Chris Cox for his inspection work. Commissioner Lyszak mentioned she's received community concerns regarding service calls to a specific addresses.

Vice-Chairman Fleming stated he's also received inquiries regarding service responses to specific locations. Vice-Chairman Fleming thanked Chief Love and staff for the informative meeting. Vice-Chairman Fleming discussed classes offered by the Florida Association of Special Districts (FASD).

Secretary/Treasurer Bennett congratulated the District on the closing on the property and stated that we will probably start seeing an increase of requests from the public.

Secretary/Treasurer Bennett thanked the Life Safety Division for the information they provided for today's meeting.

Vice-Chairman Fleming thanked Executive Assistant Fire Chief Martin and Executive Assistant Snyder for fulfilling his requests for the FASD nomination.

Chairman Wood introduced the District's Attorney Andrew Salzman and thanked him for his attendance. Chairman Wood thanked Chief Love and staff for their work.

12. Adjournment

10:54 AM