

MINUTES
REGULAR MONTHLY MEETING OF THE
FORT MYERS BEACH FIRE CONTROL DISTRICT
BOARD OF COMMISSIONERS
TIME: 5:00 PM
DATE: May 26, 2021
Fort Myers Beach Public Library

IN ATTENDANCE: Chairman Wood, Vice-Chairman Fleming, Secretary/Treasurer Bennett, Commissioner Knickle, Fire Chief Love, District members and members of the public.

LATE ARRIVAL: Commissioner Lyszak (5:15 pm)

1 Meeting Called to Order

2 Pledge of Allegiance

3 Adoption of the Agenda [Discussion/Approval]

Chairman Wood requested to remove Item #7: Fire Chiefs Report, and cover that information in Item #10: Fire Chief Remarks. Chairman Wood called for a motion to adopt the amended agenda. Commissioner Knickle made a motion to adopt the amended agenda. Secretary/Treasurer Bennett seconded.
Motion approved unanimously 4 – 0

4 Restate Agenda Items [Information]

5 Public Input on Non-Agenda Items [Information]

No public input was provided

6 Consent Agenda Items [Approval]

Items listed are considered routine and action will be taken by one motion; if a Commissioner desires discussion, the specific item will be removed during the Adoption of the Agenda, and considered separately.

- A. May 12, 2021 Work Session & Meeting Minutes
- B. January 31, 2021 Department Checks #45648 – #45743 for a total of \$315,224.32
- C. February 28, 2021 Department Checks #45744 – #45817 for a total of \$296,144.33
- D. March 31, 2021 Department Checks #45818 – #45900 for a total of \$254,287.95
- E. April 30, 2021 Department Checks #45901 - #45977 for a total of \$325,972.42

Chairman Wood called for a motion to approve the Consent Agenda. Vice-Chairman Fleming made a motion to approve the consent agenda. Commissioner Knickle seconded.

Motion approved unanimously 4 – 0

7 Fire Chiefs Report [Information] (Combined with Item #10)

8 Unfinished Business

No unfinished business

9. New Business

A. Ratification & Approval of Construction Manager Services

[Introduction/Presentation/Discussion/Public Input/Approval]

Wright Construction provided an introduction and summary of their experience in coastal building. The Board and Wright Construction discussed communication with residents and the construction timeline. Chairman Wood called for public comment. No public comment was provided. Commissioner Knickle made a motion to ratify the Request for Qualifications Committee and Fire Chief's recommendations (Notice of Intended Decision) in the attached list of Construction Managers-At-Risk firms, and to approve the Fire Chief to enter negotiations with the top ranked firm, as well as move to the next firm on the list in sequential order should negotiations not succeed with the previous. Once completed, the Fire Chief will provide the proposed contract to the Board of Fire Commissioners for approval. Vice-Chairman Fleming seconded. Motion approved unanimously 5 – 0.

B. 2020 Fiscal Year Audit [Information/Discussion/Public Input/Approval]

Jeff Brown, partner with Ashley, Brown & Smith presented the audited statement and highlighted sections total net increase, total revenue increase, and expenses. Jeff Brown stated that there were no issues and the audit was clean. The Board thanked Jeff Brown and congratulated Director of Finance and Administration Jane Thompson on the audit. Chairman Wood made a motion to adopt the audited financial statement for year ending September 30, 2020. Commissioner Lyszak seconded. Motion approved unanimously 5 – 0.

C. Financial Adjustments Resolution 2021-01 [Information/Discussion/Public Input/Approval]

Chief Love summarized the meaning of Resolution 2021-01. The foregoing Resolution was offered by Secretary/Treasurer Bennett who moved the Resolution's adoption. Chairman Wood called for public comment. No public comment was provided. The motion was seconded by Commissioner Knickle. Upon being put to a vote the vote was as follows:

Commissioner Larry Wood	Aye
Commissioner Ronald Fleming	Aye
Commissioner John Bennett	Aye
Commissioner Jacki Lyszak	Aye
Commissioner Jim Knickle	Aye

D. Life Safety Division Structure [Discussion/Public Input/Approval]

Chief Love discussed the plan review position and workload in the Life Safety Division. Chairman Wood made a motion to approve the organizational structure of the Life Safety Division as proposed and in accordance with the attached and discussed positions. Secretary/Treasurer Bennett seconded. Chairman Wood called for public comment. No public comment was provided. Motion approved unanimously 5 – 0.

E. Procurement Package- Ambulance [Introduction/Discussion/Public Input/Approval]

Chief Love discussed the purchase of two (2) ambulances. Chief Love thanked Assistant Chief of Special Services Scott Wirth for his work on building the ambulances. The Board and Assistant Chief Wirth discussed the specifications of the ambulances. Chairman Wood called for public comment. No public comment was

provided. Chairman Wood called for a motion. Secretary/Treasurer Bennett made a motion to approve the procurement of two (2) 2022 Freightliner/Road Rescue Transport Rescue Units as described in the attached documentation at a total purchase price of \$669,814, and to grant the Fire Chief authority to complete the transaction and if needed, negotiate unforeseen items up to five-percent (5%) of the original quote. Vice-Chairman Fleming seconded. Motion approved unanimously 5 – 0.

F. Preliminary Capital Budget Presentation [Information/Discussion]

Chief Love presented the 2021-2022 Capital Budget and budget process in detail.

**10. Fire Chief Remarks & Fire Chiefs Report (added from item #7)
[Information/Discussion]**

Chief Love highlighted items on the Chief's report. Chief Love recognized Deputy Fire Marshal Campbell for her attendance in the Executive Fire Officer program.

Executive Assistant Fire Chief of Operations Vincent DiCristofalo highlighted items from the Operations Branch.

Chief Love highlighted items from the Support Branch due to the absence of Executive Assistant Fire Chief of Support Ron Martin.

Director of Finance & Administrative Services Jane Thompson highlighted items from the Administrative Branch.

Chief Love also discussed the following items:

- Temporary use of new property for Lee Tran storage
- Town of Fort Myers Beach Public Safety Committee
- Recent event honoring local Veterans
- Annual Report

11. Attorney Report [Information]

No report provided

12. Commissioner Remarks [Information]

Commissioner Liszak thanked the department for training out on the new property and that that she's sure the community appreciates seeing them out training. Thanked the department for their response times.

Vice-Chairman Fleming congratulated Director Thompson and the team on the audit. Vice-Chairman Fleming stated that he would like to see the Fire Chief's performance pay added to the first meeting in July.

Secretary/Treasurer Bennett stated it was another great meeting and congratulated Director Thompson on the audit. Secretary/Treasurer Bennett thanked the team for their work in managing the budget. Secretary/Treasurer Bennett thanked the department for their continued training.

Commissioner Knickle echoed Secretary/Treasurer Bennett's comments regarding the financial management of the department. Commissioner Knickle stated that he appreciates

the professionalism regarding the financial management of the District. Commissioner Knickle discussed training in regards to dealing with people who are out of control and stated he was able to witness one of our crews doing this first hand. Commissioner Knickle gave accolades to the crew he witnessed on this call.

Chairman Wood stated that he likes the new format of the Chief's report and enjoys having members report on their areas.

13. Adjournment

6:42 pm